

ARCHIVES & LOCAL STUDIES

Fees and Charges (Personal Use)

	Price
Black and White Photocopies	
A4 B&W photocopy ordered in person	£0.35
A4 B&W photocopy by post (inland)	£3.35
A4 B&W photocopy by post (overseas)	£5.35
A3 B&W photocopy ordered in person	£0.70
A3 B&W photocopy by post (inland)	£3.70
A3 B&W photocopy by post (overseas)	£5.70
Colour Photocopies	
A4 Colour photocopy ordered in person	£1.40
A4 Colour photocopy by post (inland)	£4.40
A4 Colour photocopy by post (overseas)	£6.40
A3 Colour photocopy ordered in person	£2.80
A3 Colour photocopy by post (inland)	£5.80
A3 Colour photocopy by post (overseas)	£7.80
Black and White copies from computer or microform	
A4 B&W copy from computer/microform in person	£0.55
A4 B&W copy from computer/microform by post (inland)	£3.55
A4 B&W copy from computer/microform by post (overseas)	£5.55
A3 B&W copy from computer/microform in person	£1.10
A3 B&W copy from computer/microform by post (inland)	£4.10
A3 B&W copy from computer/microform by post (overseas)	£6.10
Colour copies from computer or microform	
A4 Colour copy from computer/microform in person	£1.10
A4 Colour copy from computer/microform by post (inland)	£4.10
A4 Colour copy from computer/microform by post (overseas)	£6.10
A3 Colour copy from computer/microform in person	£2.20
A3 Colour copy from computer/microform by post (inland)	£5.20
A3 Colour copy from computer/microform by post (overseas)	£7.20
Photo quality prints	
A4 photo quality print ordered in person	£7.00
A4 photo quality print by post (inland)	£10.00
A4 photo quality print by post (overseas)	£12.00

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Emailing a scan or photograph to customer	
Of existing image	£2.00
Where new scanning/photographing is required by staff	£3.00
Own camera usage in the Archives Discovery Centre	
Daily permit to use camera in Discovery Centre	£7.00
Weekly permit to use camera in Discovery Centre	£20.00
Other services	
Full copy of map (up to A0) collected in person	£10.00

